

Guide – Fundamentals of Occupational Safety

Protecting the safety and health of our employees is one of the most important tasks in our daily work. We place great value on safe working environments, the correct protective clothing, and, above all, employees who recognise risks and hazards. You will find some information about our principles below.

1. Say STOP!

If you notice that the protective clothing is insufficient or that the work situation has changed, please stop the activity and reassess the situation. We want you to be able to go home healthy every evening after work.

2. PPE = Personal protective equipment

We provide high-quality workwear and protective clothing from Würth Modyf. These items must be worn without exception and consist of:

Pants – T-shirts/polo shirts – Sweaters/long-sleeved shirts – Softshell jackets – Winter jackets (with high-visibility features) and other items available for order. **Important: Short work pants are not permitted.**

2.1. Shoes

We provide safety shoes from Würth Modyf. S3 safety shoes with ankle-high shafts as a minimum must be worn on construction sites.

Only service technicians who perform specific maintenance tasks that do not include tripping hazards can obtain permission to wear low-cut shoes after consultation with service and BU management. If you require special foot protection for diabetics, this is considered a special purchase. This can be requested with presentation of the appropriate medical certificate.

2.2. Protective helmet & protective glasses



We provide a combined protective helmet from Kask or, alternatively, Würth. The helmet combines the standards for an industrial protective helmet and a mountaineering helmet. This provides particularly good head protection during work where side impacts are possible.

The chin strap must be worn and fastened at all times – this is the only way it can protect you! Alongside this, capsule ear protection and a protective visor must always be kept on the helmet.

In addition to the protective visor, additional protective glasses may be required for special tasks (see eye protection plan overview). Prescription protective glasses can be ordered from UVEX in accordance with the "OrgAnweisung Brillen" instructions on eyewear).

AUGENSCHUTZPLAN

Arbeitsbereich				
Artikel				
	Schutzbrille Wega®	Vollsichtbrille Andromeda®	Schutzbrille Electra	Schutzbrille Electra

2.3. Protective gloves

We provide the respectively necessary protective gloves. Our basic range includes three types of gloves: Assembly gloves, cut-resistant gloves and chemical-resistant gloves.

Important: **When working with rotating machines** or moving parts – particularly drills, impact drivers and grinders – **gloves must NOT be worn**, as this increases the risk of injury. For further information, please refer to the currently valid hand protection plan.

HANDSCHUHPLAN

Arbeitsbereich			
Artikel			
	Schutzhandschuh TIGERFLEX® Plus Ecoline	Schnittschutzhandschuh W-210 Level C	Einweghandschuh Nitril extra stark Typ A

3. Work at heights

Personal protective equipment against falls from a height

We provide Honeywell's high-quality PPE against falls from a height.

Working at heights, whether on racks or work platforms, is one of the greatest hazards in our everyday work. Reliable and safe protective equipment is essential for effectively minimizing risks and ensuring your safety at all times.

The following additional regulations apply:

- ⇒ Mainly used on work platforms → H500 Harness with fall arresters and other accessories
- ⇒ Mainly used on racks → H700 Harness with Y-connector, HSG and other accessories



When working on telescopic platforms, PPE against falls from a height must be worn at all times and secured to the platform's attachment points; the railing is not considered an attachment point. When working on scissor lifts, PPE against falls from a height must be carried along. FPS recommends wearing fall protection – PPE against falls from a height must be worn when moving the scissor lift in its extended position. Furthermore, the platform manufacturer's specifications (operating instructions, operating manual) and the risk assessment must be observed.

Safety equipment on scissor lifts may only be attached to the designated attachment points; attachment to the railing is not permitted. When using oversized work platforms, the lifeline can be used to secure the connection between the attachment points. Securing with other work equipment (tension belts, webbing slings as attachment devices, etc.) is not permitted.

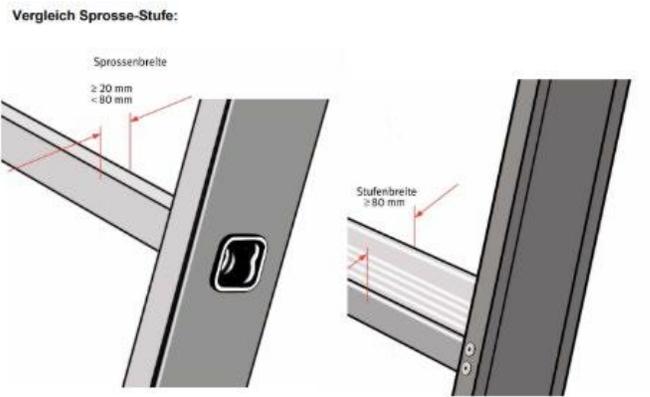
An internal operating permit from the Fire Protection Solutions Group is required to use lifting platforms. New employees must be registered for theoretical and practical examinations immediately after starting their employment. The relevant credentials must be carried.

3.1. Ladders, steps and scaffolding

Scaffolding or work platforms are the safer and preferred solution for longer jobs. Ladders should only be used when there is no other option. As a general rule:



Only ladders approved for commercial use may be used. Work on ladders over 2 meters high is limited to a maximum of 2 hours per working day. Work on ladders at heights above 5 meters is **not permitted**. All ladders – except for single ladders that are only used for access – must be equipped with steps. A maximum load of 10 kg may be carried when working on ladders.



3.2. Occupational health care

Occupational health care is intended to ensure that employees are physically fit for certain activities, such as working at heights. Work-related illnesses can be detected early and prevented with this help.

Occupational health care includes:

- Aptitude assessment: Driving, steering and monitoring activities, and working at heights
- Mandatory precautions: Noise, welding fumes, quartz dust, respiratory protection (Group 26.2 as necessary)
- Preventive measures: Against isocyanates, musculoskeletal disorders, computer work (mainly office work)
- Preventive care: Occupational health care or examination for health complaints attributable to work activities.

Contact

If you have any questions about occupational safety, please contact:

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Ordering process / Catalogues on the intranet

You can order the clothing through the clothing manager at your BU – it should arrive at the branch office within 7 to 10 business days. Orders are placed via the Würth platform.

Further information, such as the catalogue for workwear and work shoes, can be found on the intranet at: FPS Intranet => Purchasing => FPS Workwear

The occupational safety guide and a corresponding poster with the contents in abbreviated form are available in digital form in various languages here:

